



BHARAT INSTITUTE OF TECHNOLOGY (BIT)

Approved by AICTE, Pharmacy Council of India and Affiliated to JNTUH.
Sponsored by: CHINTA REDDY MADHUSUDHAN REDDY EDUCATIONAL SOCIETY
Mangalpally (Village), Ibrahimpatnam (Mandal), Ranga Reddy District - 501510
Accredited by NAAC

Ref:BIT/NAAC/9-2019.

2/1/2018

CIRCULAR

Formation of Internal Quality Assurance Cell as per NAAC Guidelines

As per the NAAC guidelines new IQAC is framed for the academic year 2018-19 to facilitate, contribute and ensure institutional functioning towards quality enhancement in various fields

Shri.Ch.VenugopalReddy	Management Nominee
Dr.Vijaya Vani	Chairperson,Principal
Dr.Kiranmai	Coordinator(Professor,Dept.of Pharm. chemistry
Mrs. Swathi	Member(Administrative)
Mr.Vivek Takur	Member(Administrative)
Dr.Sumalatha	Member(Teaching)-Associate professor,Dept. Of Pharmacognosy
Dr.Phalguna	Member(Teaching)-Professor,Dept.of Pharmaceutics
Mrs.Namratha	Member(Teaching)-Assistant professor,Dept. Of Pharmaceutical Analysis
Dr. ShibnathK	Member(Teaching)-Associate professor,Dept. Of Pharmacy Practice
Mr.Jagadeeshwar	Student member
Ms. Raheema Khatoon	Student member
Ms.Tejaswini	Student member
Ms. Swathi	Student Alumni
Mrs.Y.Padma	Stakeholder
Mr.VenkatReddy	Stakeholder
Ms.Lavanya	Member


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Ref: BIT/NAAC/7- 2018.

Plan of action chalked out by the IQAC at the beginning of the academic year towards Quality Enhancement (3rd December 2018)

1. Inclusion of the institution under section 2(f)/12(B) of the UGC Act 1956
2. To apply for ISO certification
3. It was decided to hold an interaction meeting at our incubation center for final-year students and initiate a few startup programs. Experts need to be invited to address the students
4. It was decided to apply for **NBA by 2019**
5. Number MOUs MOU's needs to be increased
6. Training and Placement: Conduction of skill development programs to improve the placements
7. Conduction of Summer vacation training programs
8. Conduction of Induction program to the 1st year students
9. Conduction of workshops/seminars and FDP
10. It was decided to amend the IQAC committee as per NAAC guidelines
11. Conduction of NSS activities-health camp rallies', plantations, awareness programs,
12. To improve R& D activities and increase the number of publications
13. Sending students and faculty to attend conferences and present papers, sending the students to participate in co-curricular activities
14. Conduction of workshops
15. Increase the number of ICT-enabled classrooms and improve the digital facilities in the library.


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Ref: BIT/NAAC/8- 2018.

05/06/2018

Internal Quality Assurance Cell Minutes of meeting (2018-2019) and actions taken

The first IQAC meeting for the academic year 2018-19 was convened on 20/01/2019 at IQAC-centre. The following issues were discussed; Meeting was addressed by the chairperson followed by the IQAC coordinator. Finally, the meeting was concluded by Hon. Chairman.

1. Review of the previous meeting and the status of compliance
2. Communication received from UGC for inclusion of college under section 2(f)/12(B) of the UGC Act 1956.
3. Performance Activities of Incubation Centre
4. Review status of NBA
5. Review status of Training and Placements
6. Review status of summer training programme
7. Review of feedback from the students
8. Amendment in IQAC committee from immediate effect
9. Review on research and development
10. Applying for projects

The following decisions were taken

1. IQAC coordinator discussed on decisions taken in the previous meeting and the action plan was submitted.
2. As per the communication received by UGC to include the college under section 2(f)/12(B) of the UGC Act 1956, documents were posted to UGC.
3. It was decided to hold interaction meeting at our incubation centre for final year students and initiate few startup programmes after taking consent from the interested students. Mentors need to be decided as per their field of interest. Hon. Chairman suggested inviting experts to address the students.
4. Criteria I/C for NBA were made and it was decided to apply for NBA pre-qualifier. Dates will be finalized in the next IQAC meeting
5. Training and Placement I/C were asked to submit the placement report for the academic year 2018-19 in the forthcoming IQAC meeting.
6. Departmental HOD's were asked to submit the report of summer vacation training within ten days.
7. Feedback analysis was discussed and it was proposed to take necessary steps for the further improvement in the related areas mentioned.
8. It was decided to amend IQAC committee as per NAAC guidelines
9. R & D I/C was asked to submit the activities carried in the academic year 2018-19 related to research and development.
10. It was decided to apply for projects from each department. Reports need to be submitted in the forthcoming IQAC meeting.


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Internal Quality Assurance Cell Minutes of meeting and actions taken

The second IQAC meeting for the academic year 2018-19 was convened on 05/05/2019 at IQAC-centre. The following issues were discussed; Meeting was addressed by the chairperson followed by the IQAC coordinator. Finally, the meeting was concluded by the Hon. Chairman with a note of suggestions for further enhancement of quality to achieve professional excellence

1. Review of previous meeting and the status of compliance
2. Report on Performance Activities of Incubation Centre
3. Review status of NBA
4. Report on Training and Placements
5. Report on summer training programmes and certificate courses conducted
6. Report on feedback and action taken based on the feedback of the students
7. Report on R and D activities
8. Report on seminars, guest lectures, workshops conducted
9. Report on NSS activities
10. Report on other curricular and extracurricular activities
11. Suggestions from committee members for quality improvement/suggestions are also taken based on the feedback from stake holders, teaching and nonteaching faculty members
12. IQAC coordinator discussed on decisions taken in the previous meeting and the action plan was submitted.
13. As per the communication received by UGC to include the college under section 2(f)/12(B) of the UGC Act 1956, documents were posted to UGC.
14. It was decided to hold an interaction meeting at our incubation centre for final year students and initiate a few startup programmes after taking consent from the interested students. Mentors need to be decided as per their field of interest. Hon. Chairman suggested inviting experts to address the students.
15. Criteria I/C for NBA was made and it was decided to apply for an NBA pre-qualifier. Dates will be finalized in the next IQAC meeting
16. Training and Placement I/C were asked to submit the placement report for the academic year 2018-19 in the forthcoming IQAC meeting.
17. Departmental HOD's were asked to submit the report of summer vacation training within ten days.
18. Feedback analysis was discussed and it was proposed to take necessary steps for further improvement in the related areas mentioned.
19. It was decided to amend IQAC committee as per NAAC guidelines
20. R & D I/C was asked to submit the activities carried in the academic year 2018-19 related to research and development.
21. It was decided to apply for projects from each department. Reports need to be submitted in the forthcoming IQAC meeting.


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